

Unit 14 — Difficult Office Situations



Apologize

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to express regret over a mistake or an inconvenience that one caused

"Martha apologized for falsely accusing Jared of stealing her food from the communal fridge."

Awkward

lacking in grace, causing embarrassment and discomfort

"Nobody wanted to take responsibility for the blunder, which led to an awkward silence before Ellen finally spoke up."

Breach of contract

an act that violates or goes against the terms agreed on at a certain point, which were specified in a binding agreement

"When the farmer failed to deliver the agreed upon amount of grain, the brewery sued him for breach of contract."

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