

Unit 6 — Building Relationships



Appealing

attractive or interesting

"His idea wasn't appealing to the manager so it never happened."

2025 English for the Office. All rights reserved.

Benefit

a helpful or positive effect

"Working so close to home has a lot of benefits when it comes to traveling."

Break the ice

to make an anxious person feel welcome and at ease; to relax the nervous tension in the air; to be hospitable

"Some people say the best way to break the ice is to tell a joke."

Thank you for your interest!

Please visit the Shop to get the complete PDF.