# Unit 14 — Difficult Office Situations



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**Apologize**

to express regret over a mistake or an inconvenience that one caused

"Martha apologized for falsely accusing Jared of stealing her food from the communal fridge."

**Awkward**

lacking in grace, causing embarrassment and discomfort

"Nobody wanted to take responsibility for the blunder, which led to an awkward silence before Ellen finally spoke up."

**Breach of contract**

an act that violates or goes against the terms agreed on at a certain point, which were specified in a binding agreement

"When the farmer failed to deliver the agreed upon amount of grain, the brewery sued him for breach of contract."

**Thank you for your interest!**

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